



INDUS VALLEY WORLD SCHOOL

Photo

CO-EDUCATIONAL ENGLISH MEDIUM
(AFFILIATED TO C.B.S.E., NEW DELHI. AFF.NO.2430108)
488, AJOY NAGAR, EASTERN METROPOLITAN BY-PASS
(NEAR PEERLESS HOSPITAL), KOLKATA- 700094, PHONE: 033 71205250
Email: admin@ivws.org, Website: www.ivws.org

I desire to avail your school Bus Service for my Ward w.e.f

Name of the Student:.....

Grade..... Sec..... Admission No..... Shift.....

Phone (R)..... (O)..... (Mobile for SMS).....

Father's Name.....

Phone (R).....

Phone (O).....

Mother's Name.....

Phone (R).....

Phone (O).....

Address.....

Emergency Contact : Name.....

Relation.....

Phone No.....

Pick-up-Point/Location & Landmark.....

Dropping Point.....

TERMS & CONDITIONS FOR OFFICE USE ONLY

1. Bus fees for the whole year is chargeable and is payable along with school fees on a quarterly basis.
2. Parents who discontinue the use of school transport for any reason, will not be allowed to avail bus service facility again in the same academic year.
3. School transport facility once availed must be continued for 6 months at least. Any discontinuation of the same has to be intimated to the school office in the prescribed format one month in advance before the following installment/month becomes chargeable.
4. Replacement of lost/damaged bus badge & ID card is chargeable. An application has to be submitted through the proper format / '**Parent request form**' available on the school website.
5. Parents are requested to cooperate with the school in case of delay of the school bus services due to any school activities, functions, or any unforeseen circumstances.
6. Fees once paid will not be refunded for any reason whatsoever.
7. Cooperation from parents of students availing school bus facility is expected to ensure that their wards reach the boarding points on time.
8. Children will not be handed over to any person not carrying the escort card. (except for specific cases where the students are allowed to go on their own).
9. In case parents wish to pick up their wards who otherwise avail school transport, written information must be communicated to the class teacher through the school diary.



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10. While it is not feasible to pick up and drop students from their doorsteps, we do try and accommodate the nearest bus stop for everyone keeping in mind the timings and the bus route.
11. Parents are requested to ensure that their ward is punctual, arriving at the pickup point at least 5 minutes prior to the arrival of the school bus.
12. Students up to class 8 will be handed over only to the parents and/or guardian/authorized person, having an escort card issued by the school.
13. In the absence of the authorized person, the child will be brought back to the school premises and will have to be collected by the parents/authorized personnel only.
14. The School should be informed about any change of address and contact number, immediately to avoid inconvenience.
15. Bus facility will be immediately withdrawn from the student if he/she is found in violation of any rule and/or failure to maintain appropriate decorum while travelling in the school bus. The bus facility would also be terminated if dues are not cleared on time.
16. The school transport service is optional and not a compulsion. The school management reserves the right to discontinue the same at will.
17. The school can change pick up/drop off location at any time (with prior notification) as per bus routing requirements to serve the interests of the majority.
18. TO PROVIDE THE FACILITY OF TRANSPORTATION AND AVOID CONGESTION IN THE SCHOOL AREA AND TO BRING GREATER DISCIPLINE AMONG THE STUDENTS, THE SCHOOL HAS ENTERED INTO A CONTRACT WITH M/S. URBAN PARIBAHAN SERVICES, 32, JATIN DAS ROAD, KOLKATA – 700029 FOR PROVIDING ALL THE BUSES AND MAINTAIN THEM, AND PROVIDE SERVICE EFFICIENTLY. THE LIABILITY IN RELATION TO THE TRANSPORTATION LIES WITH THE TRANSPORTER.

Declaration:

- a) I/We declare that I have read and understood the rules and regulations for availing School bus facilities and hereby accept and promise to abide by the same.
- b) While I/We expect the school authorities to exercise reasonable precautions to avoid any injury/accidents. I/We do understand that the school bus has no financial obligations towards the injury/accident that may occur while the child is travelling in a school transport.
- c) I/We understand that in the event of a medical emergency, every effort will be made to notify parents/guardian as soon as possible.
- d) I/We have read all the rules and provide consent to all the rules, term and condition regarding school transportation.

Yours faithfully

Date:.....

Guardian/Parent

For office use

Pick up Rout no..... Drop off Rout no.....

.....
Transport In-Charge

.....
Accounts